EXECUTIVE FORWARD PLAN JANUARY 2011

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

http://www.bathnes.gov.uk/committee_papers/Executive/FwdPlan/

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

WC	Ward Councillor	LR	Local Residents		
Cab	Cabinet members (other than decision maker)	CIG	Community Interest Groups		
PC	Parish Council	YC	Youth Council		
тс	Town Council	SP	Stakeholders/Partners		
TU	Trades Unions	PSB	Other Public Sector Bodies		
OS	Overview & Scrutiny Panel	СТВ	Charter Trustees of Bath		
St	Staff (as employees)	151	Section 151 Finance Officer		
Int	Other B&NES Services	СХ	Chief Executive		
SU	Service Users	Mon	Monitoring Officer		

Consultation Arrangements

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
BRT	Decisions to be made by the Bath Recreation Ground Trust
PBHW	Issues which have been referred by the Partnership Board for Health & Wellbeing
RVW	Cabinet Response to Overview & Scrutiny Panel Review Recommendations
WoE	Decisions which will be taken by the West of England Joint Transport Committee or the West of England Joint Waste Committee

Directors Group Lead

AA	Ashley Ayre – Strategic Director, Children's Services
AP	Andrew Pate – Strategic Director, Resources and Support Services
DT	Dave Thompson – Divisional Director, Improvement & Performance
GC	Glen Chipp, Strategic Director, Service Delivery
JB	John Betty – Director, Development & Major Projects
JE	John Everitt – Chief Executive, Bath & NE Somerset Council
JR	Janet Rowse – Acting Chief Executive, NHS Bath & NE Somerset
VH	Vernon Hitchman – Council Solicitor

Executive Forward Plan January 2011

Bath & North East Somerset Council

Anticipated business at future Cabinet meetings and Single-member decisions anticipated in each month

The Council's Consultation Policy may be viewed at: www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Report Author Contact	Consultation	Background Papers	Strategic Director Lead
CABINET		G - 12 JANUARY 2011 (CANCEL	LED)				
This Cabi Bath.	inet meeti	ng has been cancelled for lack of b	ousiness. The next Cabinet m	eeting is sch	eduled for Wed 2	2-Feb-11, 5pm, G	uildhall,
INDIVIDU	JAL CABI	NET MEMBER DECISIONS ANTI	CIPATED IN JANUARY 2010				
E2004 January 2011		Sustainable Modes of Travel to School Strategy Audit of school travel in B&NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years	Single-Member Decision Councillor Charles Gerrish, Councillor Chris Watt	Andrew Stuck Jessica Fox-Taylor 01225 394257	OS Int YC CX Mon 151	Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreemt, Schl Organisation Plan 2003- 2008, Extended Schools/Servic es Stgy, Public Rights of Way Imprvmnt Plan	Glen Chipp
E2183 January 2011		Shared Use Footways at Midland Rd/Upper Bristol Road and at Lower Bristol Road/Churchill Bridge, Bath Conversion of existing footways at the above locations to shared us paths for pedestrians and cyclists	Single-Member Decision Councillor Charles Gerrish	Alison Sherwin 01225 394406	WC Int SU LR CIG		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2184 January 2011	TRO	Cycle Contra-flow, The Avenue, Combe Down, Bath To introduce a cycle contra-flow in an existing one way street at the above location. This item is for the Cabinet Member to consider any objections, if any, at the end of the consultation period of the advertised Traffic Regulation Order	Single-Member Decision Councillor Charles Gerrish	Alison Sherwin 01225 394406	WC Int SU LR CIG		Glen Chipp
E2192 January 2011		Quality Partnership Scheme for Corridor 10 of the Greater Bristol Bus Network As part of the Greater Bristol Bus Network major scheme, a Quality Partnership Scheme will be made covering the bus service corridor between Bath and Midsomer Norton. This will set quality standards for bus operators who wish to use new infrastructure and facilities as specified.	Single-Member Decision Councillor Charles Gerrish	Andy Strong 01225 394201	SP Mon 151		Glen Chipp
E2203 January 2011		Approval of Risk Management Strategy Review Existing strategy is being refreshed following annual review	Single-Member Decision Councillor Malcolm Hanney	Jeff Wring 01225 477323	Int SP CX Mon 151		Andrew Pate
E2204 January 2011		Approval of Business Continuity Management Strategy The existing Strategy is being revised and refreshed following annual review	Single-Member Decision Councillor Malcolm Hanney	Jeff Wring 01225 477323	Int CX Mon 151		Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2205 January 2011		Approval of Major Incident Plan The Plan replaces a number of other protocols and describes the framework in which the Council responds to major incidents in relation to emergencies and business continuity	Single-Member Decision Councillor Malcolm Hanney	Jeff Wring 01225 477323	Int CX Mon 151		Andrew Pate
E2206 January 2011	TRO	Objections received to proposed width restriction to Byway CL3/82 North Wick To enable the installation of barriers, physically preventing vehicles such as recreational 4WD vehicles from using the said length of Byway	Single-Member Decision Councillor Charles Gerrish	Richard Akehurst 01225 395160	WC PC Cab Int CIG PSB Mon 151		Glen Chipp
E2210 January 2011	TRO	Greenway Lane/Lyncombe Hill Area, Traffic Calming and 20mph Zone The Council proposes to introduce a 20mph zone extending throughout the network of streets and culs de sac branching from Greenway Lane and Lyncombe Hill. In order to support the new speed limit, speed tables and speed cushions are recommended in Greenway Lane.	Single-Member Decision Councillor Charles Gerrish	Peter Bailey, Gill Rice, Ian Southwell 01225 394172, 01225 394429	WC Int LR PSB	Letter to residents of Greenway Lane dated 8th Oct 2010	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2212 January 2011		Traffic Management proposals for the B3115 Tunley Road, Tunley A combination of road narrowings and speed cushions are recommended along the B3115 Tunley Road, to complement the existing 30mph speed limit and to make the road conditions safer and less attractive to through traffic	Single-Member Decision Councillor Charles Gerrish	Tasos Papaloucas 01225 394048	WC PC St Int LR		Glen Chipp
E2214 January 2011		Response to Ofsted Inspection of the Council's Adoption Service The report details the outcome of Ofsted's 3-yearly inspection of the Council's Adoption Service undertaken in November 2010 and the action plan compiled to respond to its good practice arrangements	Single-Member Decision Councillor Chris Watt	Maurice Lindsay 01225 396289	OS TU St Oth SU SP Mon 151		Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2215 January 2011		Annual Report of the Council's Duties in respect of Private Fostering arrangements This report details how the Council carries out its duties in respect of children and young people who are being looked after within private fostering arrangements in accordance with national regulations, minimum standards and guidance as detailed in The Children (Private Arrangements for Fostering0 Regulations 2005	Single-Member Decision Councillor Chris Watt	Maurice Lindsay Trina Shane	OS TU St Oth SU SP Mon 151		Ashley Ayre
E2217 January 2011		Proposed Toucan Crossing, Somervale Road, Norton Radstock To advertise the Council's intention to install a Toucan signalised pedestrian crossing and in the event of objections being received to consider them through the decision making process.	Single-Member Decision Councillor Charles Gerrish	Richard Akehurst 01225 395160	WC TC Cab Int PSB		Glen Chipp
E2218 January 2011		Proposed 30mph speed limit on Claverton Down Road, Bath To consider objections received to a proposed extension to the 30mph speed limit on Claverton Down Road, Bath	Single-Member Decision Councillor Chris Watt	Richard Akehurst 01225 395160	WC Cab Int PSB		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2220 January 2011		Proposed Bus Lane, Waiting and Movement Restrictions, Wellsway, Bath If no objections are received by the due date, then the proposals will be implemented without the need for a Cabinet decision	Single-Member Decision Councillor Charles Gerrish	Richard Akehurst 01225 395160	WC Cab Int LR PSB Mon 151		Glen Chipp
E2221 January 2011		Wells Road A367 jnc. Highfields - Zebra Crossing Due to the lack of a continuous footway on the north side of the A367 Wells Road, near its junction with Highfields, and the limited available gaps in the flow of traffic, particularly during peak periods, a Zebra Crossing is proposed, to facilitate those who wish to cross to the opposite side of the carriageway, particularly the elderly and disabled.	Single-Member Decision Councillor Charles Gerrish	Tasos Papaloucas 01225 394048	WC TC St LR Mon 151		Glen Chipp
E2222 January 2011		Cleveland Bridge A37: HGV issues HGV traffic in Bath has been a concern for many years, particularly along the A4 London Road and A36 Bathwick Street, via the A36 Cleveland Bridge. This report outlines the characteristics of HGV trips on this route and potential options to control the volume of these vehicles.	Single-Member Decision Councillor Charles Gerrish	Peter Dawson Nick Helps 01225 394185	WC Oth		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2225 January 2011	KEY	Publication of Statutory Notice to enlarge Bathampton Primary School A consultation document has been circulated by the Local Authority to seek the views of interested parties on the proposal to permanently expand Bathampton Primary School. The consultation has now been completed and the Cabinet Member is being asked to decide if the Statutory Notice can be published.	Single-Member Decision Councillor Chris Watt	Helen Hoynes 01225 395169	WC PC TU St Int SU SP PSB CX Mon 151		Ashley Ayre
E2226 January 2011		Community Learning Service - Future Option The Skills Funding Agency, enternal funders of Community Learning Service, has introduced Minimum Contract Levels of £500,000 from 1 August 2011. Funding for Community Learning Service falls below this threshold, therefore the Skills Funding Agency will no longer directly contract with Bath and North East Somerset Council for 2011/12.	Single-Member Decision Councillor Vic Pritchard	Stella Doble Jan Walker 01225 396450	Int		Janet Rowse

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
APPROV	AL OF CA	APITAL PROJECTS - INDIVIDUAI	CABINET MEMBER DECIS	IONS ANTIC	IPATED IN JAN	UARY 2011	
0		ncluded items in 'italics' for informa Review Process and therefore req			ects, have now p	assed through the	e
E2111 January 2011	KEY	Approval of Resources and Support Services capital projects for inclusion in the capital programme, not approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2112 January 2011	KEY	Approval of Adult Services capital projects for inclusion in the capital programme, not approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney, Councillor Vic Pritchard	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2115 January 2011	KEY	Approval of Service Delivery and Development and Major Projects capital projects for inclusion in the capital programme, not approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney, Councillor Terry Gazzard, Councillor Charles Gerrish	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2116 January 2011	KEY	Approval of Development and Major Projects capital projects for inclusion in the capital programme, not approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney, Councillor Terry Gazzard	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2168 January 2011	KEY	Approval of Children's Services capital projects for inclusion in the capital programme, not approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney, Councillor Chris Watt	Daniel Welch Paula Bromley 01225 396984	WC OS St Cab Int SU YC LR CIG SP PSB CX Mon 151	Budget Report. Individual papers for each project will be provided	Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2202 6 Jan 2011	KEY	Approval of Service Delivery capital projects for inclusion in the capital programme, not approved by Council in the Budget Update to Environmental Services Capital Programme Provision of a Permit Management System & Automatic Number Plate Recognition Systems	Single-Member Decision Councillor Charles Gerrish, Councillor Malcolm Hanney	Adrian Ash; Daniel Welch Carol Maclellan 01225 394106	CX Mon 151	Budget Report. Individual papers for each project will be provided	Andrew Pate
E2227 January 2011	KEY	Approval of Service Delivery capital projects for inclusion in the capital programme, not approved by Council in the Budget	Single-Member Decision Councillor Charles Gerrish, Councillor Malcolm Hanney	Daniel Welch 01225 477104	CX Mon 151	Budget Report. Individual papers for each project will be provided	Glen Chipp
	<u> </u>	ms have been notified which would	•				
E2130 2 Feb 2011		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2010 to December 2010 This report presents the monitoring information for the financial year 2010/11 to the end of December. It includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management	Cabinet Councillor Malcolm Hanney	Tim Richens Jamie Whittard 01225 477213	Cab CX Mon 151	Budget Management Scheme	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2223 2 Feb 2011	PBF	Treasury Management Strategy Statement and Annual Investment Strategy 2011/12 The Local Government Act 2003 requires the Council to 'have regard to' the Prudential Code and to set Prudential Indicators to ensure the Council's capital investment plans are affordable, prudent and sustainable. The Act requires the Council to set out its treasury strategy for borrowing and an Annual Investment Strategy; this sets out the Council's policies for managing its investments.	Cabinet Councillor Malcolm Hanney	Jamie Whittard Tim Richens 01225 477468	CX Mon 151		Andrew Pate
INDIVIDU	IAL CABI	NET MEMBER DECISIONS ANTI	CIPATED IN FEBRUARY 201	11			
E2100 February 2011	TRO	Prohibition of right turn, Bloomfield Road to Wellsway <i>To prevent queuing traffic in</i> <i>connection with new bus lane</i>	Single-Member Decision Councillor Charles Gerrish	Trevor Johnson 01225 394216	WC PC Int LR		Glen Chipp
E2163 February 2011		Treasury Management Monitoring Report to 31st December 2010 <i>This report gives details of</i> <i>performance against the</i> <i>Council's Treasury Management</i> <i>Strategy and Annual Investment</i> <i>Plan 2010/11 for the first 9</i> <i>months of 2010/11</i>	Single-Member Decision Councillor Malcolm Hanney	Jamie Whittard 01225 477213	Mon 151	Treasury Management Strategy and Annual Investment Plan 2010/11	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2171 February 2011	KEY	Bath Festivals Ltd: Contract for Services 2011-2014 A new contract for the three years 2011-2014 for services to be delivered by Bath Festivals Ltd is to be agreed. Services to be delivered by Bath Festivals Ltd comprise: Bath International Music Festival, Bath Literature Festival, and a year-round education and learning programme.	Single-Member Decision Councillor Terry Gazzard	Ann Cullis 01225 396455	OS Cab Int SU SP PSB CX Mon 151	Arts Development Strategy 2011- 2014	Glen Chipp
E2208 February 2011		Licensing of Houses in Multiple Occupation - Revised Charges HMO licences for many high risk Houses in Multiple Occupation (HMOs) will expire from April 2011. This proposal concerns a revision of the HMO licensing fee to enable the Council to recover the costs incurred by delivering the HMO licencing service.	Single-Member Decision Councillor Vic Pritchard	Chris Mordaunt 01225 396282	Mon 151		Janet Rowse
E2219 February 2011	KEY	Fostering Allowances Annual Review Annual Review of fostering and related allowances	Single-Member Decision Councillor Chris Watt	Charlie Moat 01225 477914			Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
CABINET		G - 02 MARCH 2011, 5PM					
E2131 2 Mar 2011		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2010 to January 2011 This report is the third monitoring information for the Authority as a whole for the financial year 2010/11 to the end of January 2011. It includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme	Cabinet Councillor Malcolm Hanney	Tim Richens Jamie Whittard 01225 477213	Cab CX Mon 151	Budget Management Scheme	Andrew Pate
E2161 2 Mar 2011	TRO	Traffic Proposals for Pulteney Bridge/Argyle Street Consideration of objections to proposed Prohibition of Motor Vehicles, and Prohibition of Loading, on Pulteney Bridge/Argyle Street	Cabinet Councillor Charles Gerrish	Nick Jeanes 01225 394256	WC LR CIG SP PSB Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead		
INDIVIDU	INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MARCH 2011								
E2172 March 2011	KEY	Grants to Voluntary Arts Organisations 2011-2014 The report covers: (1) One-year small Project Grants 2011-12; and (2) Three-year funding agreements with Key Strategic Organisations 2011-14: Grants for Year 1 (2011- 12) and indicative funding for Years 2 and 3 (2012-13 and 2013-14)	Single-Member Decision Councillor Terry Gazzard	Ann Cullis 01225 396455	TC Int SU SP Mon 151	Arts Development Strategy 2011- 2014	Glen Chipp		
E2207 March 2011	KEY	Childcare Sufficiency Report and Action Plan The Childcare Act 2006 instructs local authorities to assess the local childcare market and to secure sufficient childcare for working parents. A full report has to be produced and published every 3 years. This is the second report. The last report was produced in 2008 in line with the legislation.	Single-Member Decision Councillor Chris Watt	Philip Frankland 01225 394330	OS St SU LR CIG SP PSB	Childcare Sufficiency Report (2008) National guidance for the 2011 report	Ashley Ayre		
E2224 March 2011		Alteration to Public Rights of Way Enforcement Policy In 2005 the Council adopted an Enforcement Policy which sets out how the Council will carry out enforcement action with regards to Public Rights of Way. In addition to the provisions already contained within the Enforcement Policy, the Council also has the option to refer the obstruction of public rights of way to the Rural Payments Agency as this would be a breach of cross- compliance GAEC8.	Single-Member Decision Councillor Charles Gerrish	Graeme Stark 01225 477650	PC TC St Int SU CIG SP PSB Mon	Draft Amended Public Rights of Way Enforcement Policy	Glen Chipp		

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead	
TEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN FOR THE REASONS STATED BELOW								
E2193	TRO	Proposed Zebra Crossing, Charlton Road, Midsomer Norton	Reason for Withdrawal : No Objections were received by the advertised date so the proposals will be implemented without the need for a Cabinet member decision					
E2209	KEY	Consideration of any objections received to advertisement of proposed disposal of Open Space at 16 play areas in Bath	Reason for Withdrawal : No Objections were received by the advertised date so the proposals will be implemented without the need for a Cabinet member decision					